

**FRANKLIN COUNTY**  
**SPECIAL USE PERMIT APPLICATION**

I/We Latissa & Willie Richardson as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property described below:

Petitioner's Name: Latissa & Willie Richardson

Petitioner's Address: 5986 Fincastle Dr, Manassas, VA 20112

Petitioner's Phone Number: 386-864-2710/2711

Petitioner's Email Address: therichardsoncrew@hotmail.com

Property Owner's Name: Latissa & Willie Richardson

Property Owner's Address: 5986 Fincastle Dr, Manassas, VA 20112

Property Owner's Phone Number: 386-864-2710/2711

Property Owner's Email Address: therichardsoncrew@hotmail.com

**Property Information:**

A. Proposed Property Address: 620 Crestview Rd, Wirtz, VA 24184

B. Tax Map and Parcel Number: 04609-09000, Lot #90

C. Election District: Franklin County

D. Size of Property: 3202 SF

E. Existing Zoning: A1

F. Existing Land Use: Residential Housing

G. Is the property located within any of the following overlay zoning districts:

Corridor District     Westlake Overlay District     Smith Mountain Lake Surface District

H. Is any land submerged under water or part of Smith Mountain Lake?     YES     NO

I. If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed Special Use Permit Information:**

J. Proposed Land Use: Short Term Rental  
\_\_\_\_\_  
\_\_\_\_\_

K. Size of Proposed Use: 3202 SF (Rental Home) on a lot that is 0.85 acreage

L. Other Details of Proposed Use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Checklist for Completed Items:

- Application Form
- Letter of Application
- Concept Plan
- Application Fee

I certify that this application for a special use permit and the information submitted is herein complete and accurate.

Petitioner's Name (Printed): Latissa & Willie Richardson

Petitioner's Signature: *Willie Richardson*

Date: 2 Oct 2023 2 Oct 2023

Mailing Address: 5986 Fincastle Dr  
Manassas, VA 20112

Phone Number: 386-864-2710/2711

Email Address: therichardsoncrew@hotmail.com

Owner's consent, if petitioner is not property owner:

Owner's Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date Received by Planning Staff: \_\_\_\_\_

620 Crestview Rd  
Wirtz, VA 24184

Department of Planning and Community Development  
1255 Franklin Street, St. 103  
Rocky Mount, Virginia 24151

**RE: Special Use Permit Application  
Latissa and Willie Richardson  
5986 Fincastle Drive,  
Manassas VA, 20112**

Dear Sir or Madam:

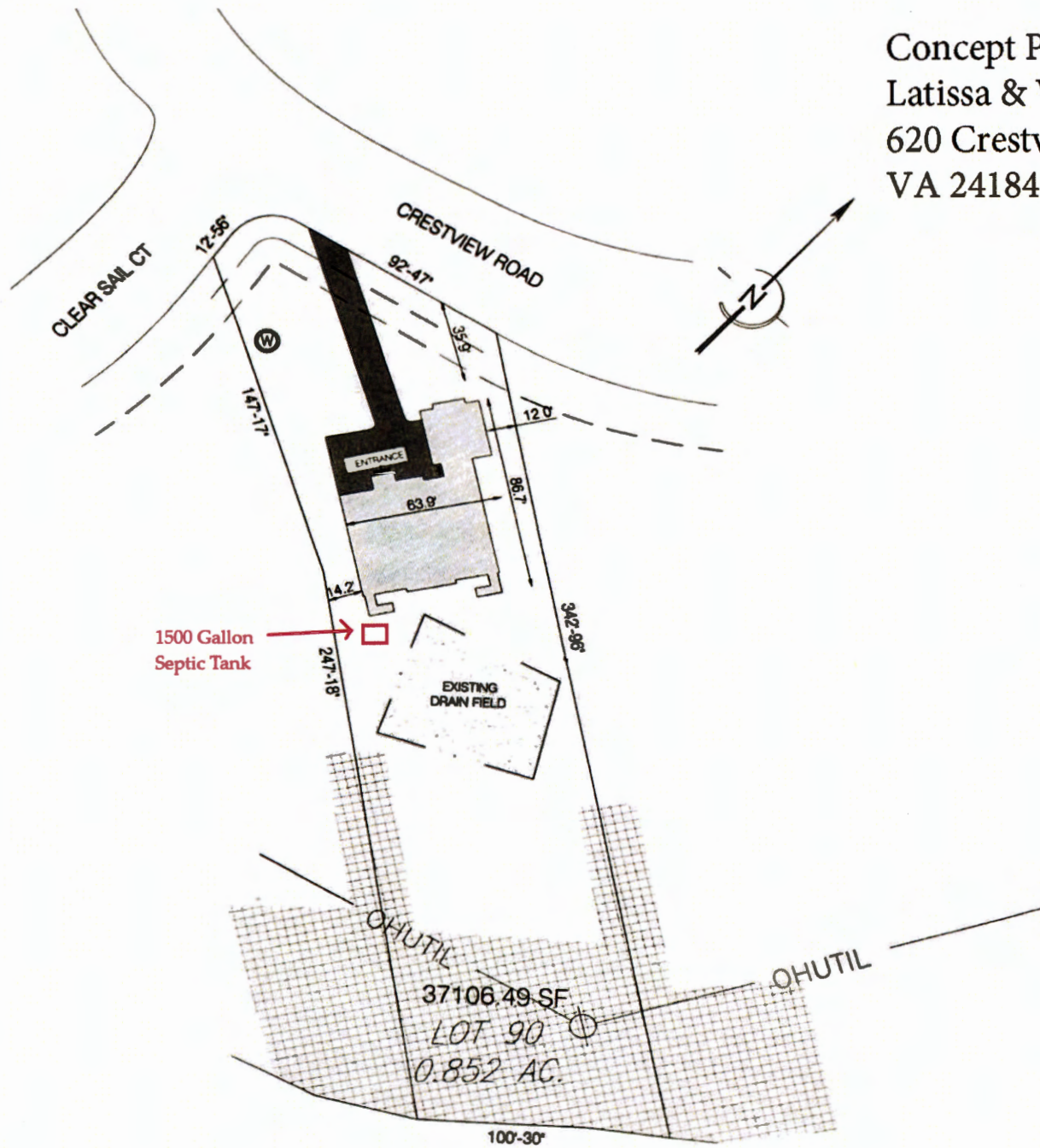
We, Latissa and Willie Richardson, are applying for a "Special Use Permit Application" to the Department of Planning and Community Development for Franklin County on the property located at 620 Crestview Road, Wirtz, VA within an A1 agricultural zone.

This application is being submitted as we would like to offer our property as a short-term rental for others to use when they are visiting and/or touring at Smith Mountain Lake (SML) when we are not using the property for vacation purposes ourselves. As frequent travelers ourselves to SML, we believe that renting out this property will benefit the community as it will bring people from all over into the community.

Our purpose of this written request is to remain compliant with the rules and regulations set forth by Franklin County Planning & Community Development office as well as any State regulations. Additionally, there will be no changes and/or modifications to the property listed above or any surrounding area of said property.

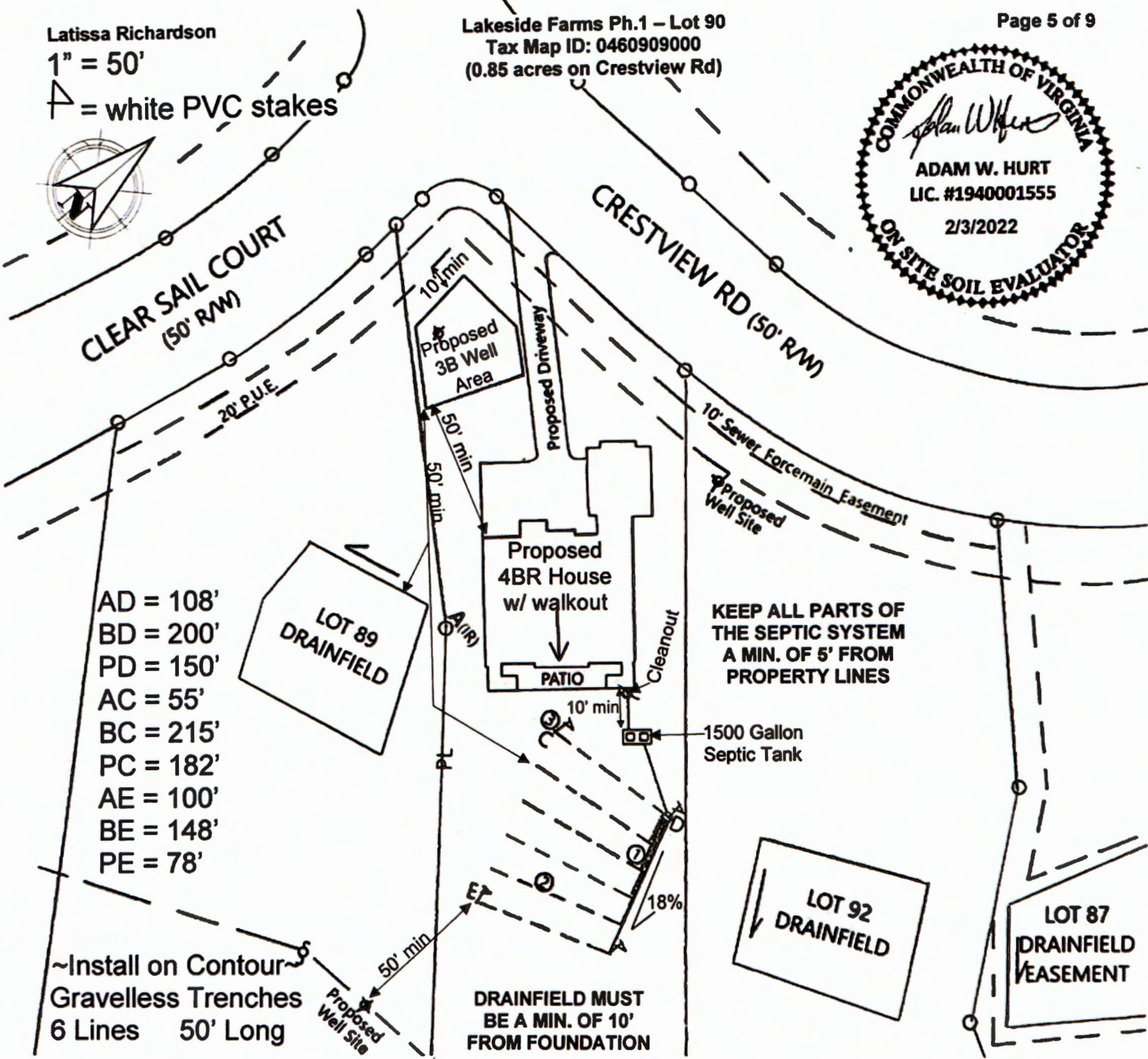
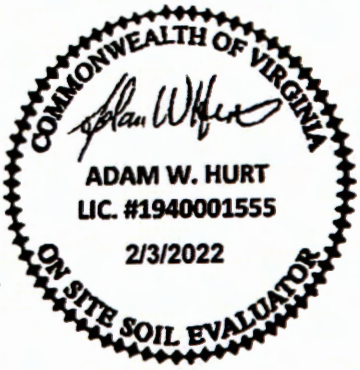
Very truly yours,  
Latissa & Willie Richardson

Concept Plan for  
Latissa & Willie Richardson  
620 Crestview Road Wirtz,  
VA 24184



Latissa Richardson  
 1" = 50'  
 ▲ = white PVC stakes

Lakeside Farms Ph.1 – Lot 90  
 Tax Map ID: 0460909000  
 (0.85 acres on Crestview Rd)



- AD = 108'
- BD = 200'
- PD = 150'
- AC = 55'
- BC = 215'
- PC = 182'
- AE = 100'
- BE = 148'
- PE = 78'

~Install on Contour~  
 Gravelless Trenches  
 6 Lines 50' Long

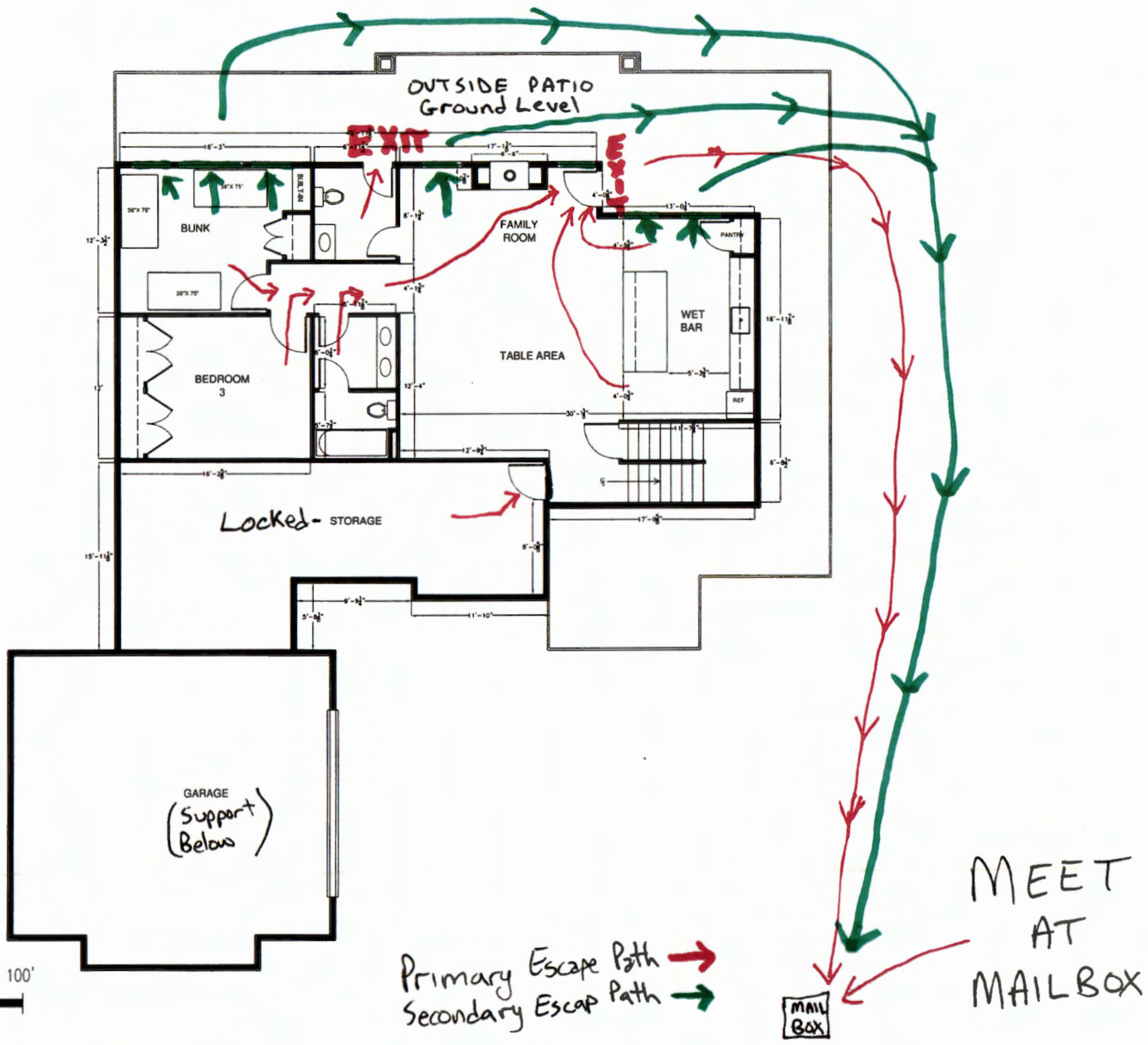
DRAINFIELD MUST  
 BE A MIN. OF 10'  
 FROM FOUNDATION

KEEP ALL PARTS OF  
 THE SEPTIC SYSTEM  
 A MIN. OF 5'  
 FROM  
 PROPERTY LINES

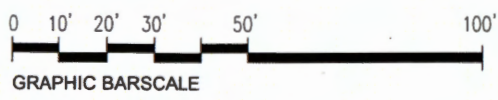
1500 Gallon  
 Septic Tank

LOT 92  
 DRAINFIELD

LOT 87  
 DRAINFIELD  
 EASEMENT



GROUND FLOOR



# 1ST FLOOR

